

Cobb EMC Commercial Electric Vehicle Supply Equipment or EV Charger Grant Application

A. PROGRAM OVERVIEW			
<p>Cobb EMC is pleased to offer the Electric Vehicle Charger Grant Program (the “EV Grant Program”) to qualifying non-residential Cobb EMC members interested in installing an electronic vehicle (EV) charging station at their place of business. The goal of the EV Grant Program is to encourage the development of EV charging stations within Cobb EMC’s service territory and to increase public access to EV charging stations.</p> <p>Grants under the EV Grant Program will range in amount from \$500 to \$5,000 and will be available until all funds allocated to the program are exhausted. Therefore, we encourage interested persons to submit an application as soon as possible. Cobb EMC will determine an appropriate grant amount based on each application with preference given to proposals that promote public access to EV charger(s) or that benefit the greatest number of EV users. Some of the other factors to be considered are the total price of the EV charger(s) installation, the classification of the EV charger(s) to be installed, and the number of ports at each EV charger(s).</p>			
B. APPLICANT INFORMATION			
Mailing address for grant award (if different than installation address):			
Address:			
Contact Name:		Contact Phone:	
Contact Email:		Cobb EMC Account Number:	
Type of Business:		Electric Meter #:	
Tax ID (required):			
C. EV GRANT PROGRAM QUESTIONNAIRE			
Do you have the authority to install the EV charger(s) at this site?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, do you have permission from the site owner?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any EV charger(s) currently installed at this site?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered yes above, how many? Level 2: _____ Level 3: _____ Tesla: _____			
Have you received requests from your employees/tenants/customers to install an EV charger(s) at this site?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a current bid or proposal to install EV charger(s) on this site		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please attach a copy of the bid documents.			
If no, please describe the type and number of EV charger(s) you plan to install, how many and the location on the site where you would like to install the EV charger(s).			
What is the estimated cost to install the EV charger(s)?			
Do you plan on requesting payment from your employees/tenants/customers to use the EV charger(s)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approximately how many employees/tenants/customers will have access to the EV charger(s)?			
What is the anticipated monthly usage of the EV charger(s)?			
Is the site at which the EV charger(s) will be installed currently under construction?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
D. INSTRUCTIONS FOR COMPLETING THE GRANT APPLICATION			
<p>a. Read Cobb EMC grant requirements and acknowledgement documents. For more information, please go to www.cobbemc.com/chargingyourbusiness</p> <p>b. Ensure all information provided in this application is correct and legible and all supporting documents are submitted in support of this application. An incomplete application will be returned to the contact named on the application.</p> <p>c. Submit the application online at evforbusiness@cobbemc.com or mail the completed application and supporting documents to the following address:</p> <p style="margin-left: 40px;">Cobb EMC 1000 EMC Parkway, Marietta, GA 30060 Attention: Commercial & Industrial Accounts</p> <p>Retain a copy of the completed application and copies of all submitted documents for recordkeeping purposes. This application and the submitted documents will not be returned to the applicant.</p>			

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E. ATTACH THE FOLLOWING REQUIRED SUPPORTING DOCUMENTATION TO THIS APPLICATION

W-9 form completed with the company information.

All documentation and other information in connection with the bid or proposal to install the EV charger(s) described in this application. This includes, but is not limited to:

- Bids or proposals for installation of the EV charger(s) from EV charger installation businesses.
- All invoices describing the equipment to be installed and the costs associated with the installation.
- Descriptions of the make and model of the EV charger(s).
- Any research conducted by the grant applicant regarding estimated usage of the EV charger(s).

Copies of building permits (if any) authorizing installation and operation of installed EV charger(s).

Photograph(s) of the site proposed for the EV charger station.

Responses to the questions above may be provided on a separate page.

F. APPLICATION AND AWARD TIMELINE

Please submit a completed application and all requested supporting documentation to Cobb EMC online or by mail at the address provided above.

The first day to submit an application is April 1, 2019. Applications will be accepted until all funds allocated for the EV Grant Program are exhausted. To ensure that your application is processed on time, please be sure to include all information and documentation requested by this application. Any application that is incomplete, illegible, or inaccurate will be returned to the contact named above.

Cobb EMC will evaluate all completed applications to determine if an applicant’s EV charging station is eligible for a grant award and, if so, the amount of the applicable grant award. Cobb EMC will contact applicants at the Contact Email Address provided on either an acceptance of the application with the applicable grant amount or a rejection of the application. The amount of the grants range from a minimum of \$500 to a maximum of \$5,000, which amount is to be determined by Cobb EMC in its sole discretion.

In order to complete the application and receive the grant, the applicant must install the EV charging station as described in its application and provide copies of each of the following documents to Cobb EMC:

- all invoices for equipment and installation of EV charger(s) described in this application, including the purchase date and the date of installation;
- photographs of the installed EV charger station, with Cobb EMC branding visible;
- all necessary building permits authorizing the installation and operation of installed EV charger(s).

The grant award will be distributed via a check to the address provided in this application within 8 to 12 weeks of Cobb EMC receiving the documentation and verifying that the installed EV charger(s) match the description provided in this application. If the EV charger(s) do not match the description provided in the application, Cobb EMC reserves the right to withhold or modify the amount of the grant originally awarded.

If you have any questions regarding this application or the EV Grant Program, please contact Cobb EMC at marketing@cobbemc.com. Grant applicants are advised to retain a copy of the completed application and copies of all provided documents as Cobb EMC is not responsible for any lost applications and documents will not be returned to the applicant.

G. COBB EMC GRANT REQUIREMENTS AND APPLICANT ACKNOWLEDGEMENTS

Charging Station Type and Model	Number of Charging Stations	Number of Ports	Public Access	
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No

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H. COBB EMC GRANT REQUIREMENTS AND APPLICANT ACKNOWLEDGEMENTS

- 1.0 Cobb EMC is offering multiple Level 2 and Level 3 electric vehicle charger grants to non-residential Cobb EMC members, including, but not limited to, businesses and commercial property owners, multi-family unit owners and operators, and government agencies.
- 2.0 Grants are only available to eligible non-residential Cobb EMC members.
- 3.0 The EV charger(s) under this grant application must be installed at an address with an active meter receiving Cobb EMC electric service.
- 4.0 The applicant may submit one application per member address. Any application that is incomplete, illegible, or inaccurate will be returned to the contact named in the application. Applications will be accepted until all funds allocated for the EV Grant Program are exhausted.
- 5.0 The EV charging station must have been installed and in operation on or after January 1, 2019.
- 6.0 The EV charging station must be protected with a wheel stop or a bollard.
- 7.0 The EV parking space must be reserved for EV only and must be branded with conspicuous "Electric Vehicle Parking Only" signs.
- 8.0 All installations are subject to verification by Cobb EMC prior to the distribution of the grant award. In order for Cobb EMC to verify the installation, please provide copies of the following documents:
 - 8.1 All invoices for equipment and installation of EV charger(s) described in this application. The invoices must specify the purchase date and the date of installation.
 - 8.2 Photographs of the installed EV charger station with Cobb EMC branding clearly visible.
 - 8.3 All necessary building permits authorizing the installation and operation of installed EV charger(s).
- 9.0 Each applicant receiving a grant award agrees to place Cobb EMC branding on the EV charging station. The branding must be placed in a conspicuous location on the front of the EV charging station.
- 10.0 EV charger vendors and EV charging businesses are **not** eligible to receive a grant award under this EV Charger Grant Program.
- 11.0 EV charger(s) must be installed by a qualified and licensed contractor in accordance with all state and local codes, permitting, and inspection requirements.
- 12.0 Cobb EMC will not own or maintain any EV charger(s) receiving a grant award under this EV Grant Program. Maintenance and repair of the EV charger(s) is the responsibility of the applicant receiving the grant and/or the installer. Any applicant receiving the grant agrees to keep each EV charger in working condition for a minimum of three (3) years from the commercial operation date of the EV charger.
- 13.0 The applicant will pay for the energy used by the EV charger(s) on the applicant's electric bill. Cobb EMC will **not** pay or credit applicant for the energy used by the EV charger(s).
- 14.0 The maximum grant award is \$5,000. The minimum grant award is \$500.
- 15.0 The grant award will be distributed via a check to the address provided in this application within 8 to 12 weeks after Cobb EMC is able to verify that the installed EV charger(s) match the description provided in this application.
- 16.0 Applicant agrees that Cobb EMC reserves the right to request additional documentation prior to distributing the grant award. Cobb EMC reserves the right to reject the grant award if this condition is not met by the applicant.
- 17.0 Cobb EMC reserves all rights to modify the requirement of the EV Grant Program, including this Grant Guidance, and any other rules or requirements associated with the EV Grant Program, or terminate the program in whole or in part at any time and for any reasons without any prior notice.
- 18.0 Applicant agrees to grant Cobb EMC rights to usage data.

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I. DISCLAIMER OF WARRANTIES

Cobb EMC makes no representations, expressed or implied, regarding the design, construction, reliability, efficiency, performance, operation, maintenance, or use of any equipment or installation discussed, selected, rejected, purchased, or otherwise considered by the applicant. Applicant shall be solely responsible for the design, construction, reliability, efficiency, performance, operation, maintenance and use of the aforementioned equipment or installation.

The applicant shall indemnify, defend, and hold harmless Cobb EMC, its directors, officers, agents, and employees against any and all claims, losses, damages, expenses, or any other liability asserted or incurred by any party, including, but not limited to, Cobb EMC's directors, officers, agents, and employees, arising out of or in any way connected with this EV Grant Program and caused by any acts or omissions, whether active or passive, of the applicant, its agents, employees, or suppliers, and excepting only losses and damages caused by the intentional act or the sole negligence of Cobb EMC.

By signing below, the undersigned represents and warrants that he or she is a Cobb EMC member (or is authorized to act on behalf of a Cobb EMC member) intending to install an electric vehicle charging station at an address to which Cobb EMC provides electric service. The undersigned acknowledges and agrees that the distribution of the grant award is contingent upon properly submitting this application to Cobb EMC, acceptance of this application by Cobb EMC, successful selection of the application for receipt of a grant award and satisfaction of all requirements of the EV Grant Program. The undersigned further agrees to all terms and conditions set forth in the Grant Guidance associated with EV Grant Program.

Print Name:		Date:	
Signature:			

FOR COBB EMC USE ONLY		
Approver	Amount Paid	GL Account